

## Message Text

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PAGE 01 STATE 227421

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ORIGIN SS-15

INFO OCT-01 IO-04 ISO-00 OC-01 CCO-00 SSO-00 RSC-01 NSC-05

NSCE-00 /027 R

DRAFTED BY S/S-O:R. KUCHEL

APPROVED BY S/S:MR. LUERS

S - DCGOMPert

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FM SECSTATE WASHDC

TO USMISSION USUN NEW YORK IMMEDIATE

C O N F I D E N T I A L STATE 227421

E.O. 11652: ADS - DECLASSIFY AFTER OCTOBER 18, 1974

TAGS: OVIP (KISSINGER, HENRY A.)

SUBJECT: SECRETARY'S TRAVEL TO NEW YORK OCTOBER 16 -  
COMMUNICATIONS

1. SECRETARY WILL TRAVEL TO NEW YORK OCTOBER 16 TO ATTEND  
AL SMITH DINNER. SINCE NO S/S SUPPORT STAFF MEMBER WILL  
ACCOMPANY THE SECRETARY, THE C&R OFFICER SHOULD ASSEMBLE  
AND DELIVER ALL TRAFFIC FOR THE SECRETARY TO THE  
SECRETARY'S SPECIAL ASSISTANT, DAVID GOMPert, AT 2200  
OCTOBER 16, AND AT 0700 OCTOBER 17. GOMPert SHOULD ALSO  
BE ALERTED ON MESSAGES OF  
CLEAR URGENCY.

2. ALL TRAFFIC FROM THE DEPARTMENT FOR THE SECRETARY OR  
HIS PARTY WILL BE SLUGGED "TOSEC". OUTGOING CABLES TO  
DEPARTMENT FROM THE SECRETARY OR MEMBERS OF PARTY WILL BE  
SLUGGED "SECTO". ALL SECTO CABLES WILL BE SIGNED  
"KISSINGER" AND SHOULD BE CLEARED BY GOMPert.

3. IN CONTRAST TO NORMAL PROCEDURES IT IS ABSOLUTELY  
ESSENTIAL THAT POST INSURE THAT ALL TOSEC/SECTO TRAFFIC  
BE GIVEN PRIORITY HANDLING AHEAD OF COMPETING TRAFFIC OF  
SIMILAR PRECEDENCE. TO ACHIEVE THIS, ALL TOSEC/SECTO  
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PAGE 02 STATE 227421

TRAFFIC SHOULD BE SENT AT LEAST IMMEDIATE.

4. IF THE SECRETARY OVERNIGHTS, DEPARTMENT WILL SEND A SPECIAL ALL SOURCE SUMMARY FOR THE SECRETARY. THE SPECIAL SUMMARY WILL BE CAPTIONED NODIS OR EXDIS AND BE IN TOSEC SERIES.

5. THE SPECIAL SUMMARY WILL BE SENT BY IMMEDIATE CABLE FROM THE DEPARTMENT OPERATIONS CENTER. IT WILL BE NUMBERED SPECIAL SUMMARY NO. 1 AND SHOULD BE RECEIVED BY 0400. IF NOT RECEIVED BY THIS TIME, COMMUNICATIONS SUPERVISOR SHOULD, ON OWN INITIATIVE, SEND AN IMMEDIATE SERVICE. THE SPECIAL SUMMARY SHOULD BE SET UP WITH THREE LINES BETWEEN ITEMS. MATS SHOULD BE PROOFED BEFORE REPRODUCTION.

6. INSTRUCTIONS RE ALL SOURCE ASPECT OF SPECIAL SUMMARY CONTAINED IN STATE 148625 AND 148626 (JULY 1974).

7. TOSEC AND SECTO CABLES WILL EACH BE NUMBERED CONSECUTIVELY. WHEN SECRETARY DEPARTS, COMMUNICATIONS SUPERVISOR SHOULD SEND SERVICE MESSAGE TO DEPARTMENT GIVING THE LAST SECTO AND TOSEC NUMBERS. COMMUNICATIONS SHOULD NOT RPT NOT ACCEPT ANY OUTGOING SECTO WITHOUT S CLEARANCE. IF ANY CABLE WITHOUT SECTO SLUG IS DELIVERED TO COMMCENTER WHICH PERTAINS TO SECRETARY'S VISIT, SHIFT SUPERVISOR SHOULD CONSULT WITH GOMPert TO DETERMINE WHETHER CABLE SHOULD BE IN SECTO SERIES. INCOMING TOSEC CABLES SHOULD BE DOUBLE-SPACED BETWEEN PARAGRAPHS AND REPRODUCED.

KISSINGER

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## Message Attributes

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